

Introduction

Pennington Parish Council (the “Council”) is committed to ensuring that its website (<https://pennington-pc.gov.uk>) (the “Website”) is accessible to everyone, including people with disabilities. This statement explains how we are meeting this commitment.

Compliance status

This Website aims to meet the requirements of:

- Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018
- Web Content Accessibility Guidelines (WCAG) 2.2 AA standards
- Freedom of Information Act 2000 (required publications)
- Transparency Code for Smaller Authorities

While the Council has made every reasonable effort to make the Website accessible, some content may not be fully accessible yet.

What we are doing to improve accessibility

We regularly review the Website to improve accessibility and ensure compliance. Our actions include, but are not limited to:

- Conducting an accessibility audit and remedying issues found
- Ensuring any new content, pages or features follow accessibility best-practice
- Providing text alternatives for non-text content (images, icons) where feasible
- Ensuring proper headings structure, keyboard navigation, colour contrast, resizing of text, and appropriate ARIA roles where needed
- Publishing documents (PDFs, Word files) in accessible formats, or providing a plain-text or HTML alternative where possible
- Monitoring third-party content (such as embedded maps, videos or links) to maintain accessibility
- Allocating responsibility for accessibility within the Council’s digital governance arrangements

Feedback and contact details

If you find any part of this Website not accessible or you would like to request information in an alternative format please contact us:

- Email: clerk@pennington-pc.gov.uk
 - Phone: 01229 242166
 - Address: 26 Moorgarth, Swarthmoor, Ulverston, Cumbria, LA12 0HX
- We aim to respond to requests within 14 working days

Reporting accessibility problems with this Website

We are always looking to improve the accessibility of our Website. If you find a problem not listed below, please tell us:

- The web address (URL) of the page
- The nature of the problem (what you did / what happened)
- The browser and assistive technology (if any) you were using

This will help us to identify and fix the issue

Technical information about this Website's accessibility

Pennington Parish Council is committed to making its Website accessible and usable. Below is a summary of how accessible the Website is, and any limitations:

Element: Standards

Compliance status and remarks: The Website aims to comply with WCAG 2.2 AA and the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018

Element: Non-compliance issues

Compliance status and remarks: Some older PDF/Word documents may not fully meet accessibility standards (e.g., scanned images, lack of tagging). We endeavour to gradually convert/replace these wherever possible. Some third-party embedded content (e.g., maps, external documents) may not fully comply

Element: Feedback loop

Compliance status and remarks: We use user feedback, periodic audits, and monitoring of accessibility tools to identify issues and plan improvements

Domain and email-governance context

In accordance with the requirements of Assertion 10 – Digital and Data Compliance for smaller authorities, the Council is using an email address and domain under its control rather than a free-service personal email. The Website is hosted and maintained under the Council's governance arrangements to ensure compliance, security and continuity.

Data protection and other relevant legal duties

As part of the Council's governance responsibilities under the Data Protection Act 2018 and the UK General Data Protection Regulation (UK GDPR), the Council ensures the Website's digital operations (including email, website publishing and data management) follow proper practices, secure handling of personal data, and reflect the Council's adopted IT and data policies.

Third-party content

Where content (e.g., documents, maps, forms) is provided by third parties and embedded or linked from this Website, the Council endeavours to ensure accessibility, but cannot guarantee full compliance. Users encountering accessibility issues in such content should contact the Council using the details above.

Summary

We want as many people as possible to be able to use this Website, however if you experience difficulty with any part of the Website, please contact us at clerk@pennington-pc.gov.uk and we will respond in accordance with our policy.

Preparation of this statement

This accessibility statement will be reviewed at least annually or when significant changes are made to the Website or governance and will be reviewed and adopted by full council.